

Event Date: _____

RIVERWALK CAFÉ SET UP SHEET

(Room Dimensions: 32' x 30', 1,120 Sq. Ft./ 30-70 person capacity)

It is important for you to keep the following in mind when planning the timing of your event: you will not be allowed into the rental space before the time you have rented and you must have the space cleaned and all guests out by the ending time of your contract. If you need additional time for room preparation, your options are to change the timing of your event or rent additional time if it is available.

Arrival Time: _____ Departure: _____

Event Name: _____

The café will provide seating for 68 persons or 62 persons meeting style.

Tables Available: 10 - 36" x 36" / 4 - 42" x 30" / 1 - 30" x 24" / 3 - 30" High Rounds

Café set-up stays the way it is during normal business hours, this set-up is provided if you would like to add more tables (6 x 18 or 6 x 30)

